



Clerk: Lynne Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting.

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 25th March 2024, at 7.30pm,
Sandford Village Hall**

19.03.2024

Lynne Rampton Clerk to the Council

AGENDA

1. To receive apologies for absence and to approve reasons for absence where appropriate.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the parish council meeting held on 26th February 2024
5. Update from the February parish council meeting along with the March Clerk's report
6. Crime report – to receive a monthly police report for the parish
7. Response to matters raised during public participation at the previous parish council meeting
8. Public participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a ward councillor update
10. To authorise monthly bills for payment
11. To consider and comment on current planning applications in the parish:
 - a. 23/P/2348/FUL Mendip Activity Centre
Construction of a Water sports Lake (non-motorised activity lake) (Use Class F2) and ancillary store building, with associated infrastructure and works including landscaping, parking, and track.
 - b. 24/P/0386/TPO 21 The Green
One Ash to be felled due to Ash dieback.
12. To note planning decisions and appeal notifications since the last planning committee meeting
13. To receive and note a report from the appointed parish council internal auditor for the period 1st October 2023 – 29th February 2024.
14. Winscombe Community Association (WCA) grant monies and loan application. *With proven community support for the project, Parish Council to resolve to seek approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £250,000 over the borrowing term of 30 years to enable a donation towards the build of a new community centre for the parish . The annual loan repayments will come to around £17,000.*

15. **To receive a report from a meeting of the Environment Working Group held on 11th March 2024.**
16. **To receive a report from a meeting of the Cemetery & Allotment Working Group held on 18th March 2024 and to consider recommendations made to the council:**
 - a. *Cemetery Roadway bollards – working group recommends that these are no longer locked and allotment holders to be reminded the roadway should only be used in exceptional circumstances when receiving heavy deliveries.*
 - b. *Parish Council to consider purchase and replacement of a tree (honey fungus resistant).*
 - c. *Memorial Trees – working group recommend upholding of a previous recommendation (Mar 2020) to limit height of approved trees so as not to restrict views out from the cemetery.*
17. **To receive a report from a meeting of the Chair's Committee held on 18th March 2024 and to approve the minutes from that meeting – urgent works required to unblock a pipe between a pc owned gully and the connection with a surface water sewer on the access roadway to the recreation ground.**
18. **To consider a request from Sandford Village Hall for a contribution of £50 - £100 towards D-Day celebration refreshments for Sandford residents.**
19. **Annual Parish Assembly and introduction of a new village award? Suggestions for potential speakers welcomed.**
20. **To consider purchase of a new pc laptop and docking station. Upgrade required to old IT equipment for Deputy Clerk (£2,000 included within pc budgets)**
21. **War Memorial Recreation Ground continuing drainage repair works and foul sewer repairs. To consider quotations and appoint a groundworks contractor to carry out phase 1 works to renew an existing clay pipe (section 37 of drainage survey plan). Works deferred from 2023/24 budgets to cause least disruption to sports clubs using the grounds, clubhouses and changing facilities.**
22. **To consider and comment on a NSC Consultation - Shape new bus service improvement plans for A38/A368 junction (Churchill)**
23. **To consider and comment on a NSC Consultation – Waste Consultation**
24. **To consider and comment on a NSC consultation for a new Parking Management Strategy and action plan, introduction of parking charges in new areas and the introduction of a short-stay parking permit.**
25. **Temporary office move update. Necessary expenditure associated with removal costs to be delegated to the Chair's Committee.**
26. **Matters for information - please advise the Clerk of items 72 hours prior to the meeting.**

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.