



Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**The Annual Meeting of the Parish Council will be held on
Monday 13th May 2019, 7.30pm
at Sidcot School, Old Library**

07.05.2019

Lynne Rampton

Clerk to the Council

A G E N D A

1. To elect a Chairman & to receive the Chairman's Declaration of Acceptance of Office
2. To Elect a Vice-Chairman & to receive the Vice Chairman's Declaration of Acceptance of Office
3. To receive and accept apologies for absence.
4. Council to resolve to re-adopt the General Power of Competence, having met the eligibility criteria *(last adopted April 2016)*
5. To Appoint Parish Representatives to Outside Bodies **Annex 1**
6. To Appoint Members to Committees, Advisory Committees, Working & Steering Groups **Annex 2**
7. Council to re-adopt Standing Orders, Financial Regulations and associated documents
8. Declarations of interest.
9. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
10. To approve the minutes as a correct record for the Parish Council meeting held 23rd April 2018
11. Minute Update from the April Parish Council meeting and May Clerk's Report **Annex 3**
12. Crime Report – to receive a police report for the last month period
13. Response to matters raised during Public Participation at the previous Parish Council meeting
14. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
15. To receive a Ward Councillor & NSC Parish Liaison Officer Update
16. To Authorise Bills for Payment **Annex 4**
17. To consider co-option of a new Parish Councillor to fill the one vacant member position
18. To receive a report on, and to consider supporting an inspection of highway gullies to then be submitted to NSC for attention – *Cllr J Taviner*
19. To consider order and purchase of Parish Councillor and Staff business cards
20. **Matters for Information** - *please advise the Clerk of items 72 hours prior to the meeting*

All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.