



Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 22nd July 2019, 7.30pm
at Winscombe Community Centre, Main Hall**

15.07.2019

Lynne Rampton Clerk to the Council

AGENDA

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 24th June 2019
5. Minute Update from the June Parish Council meeting & July Clerk's Report **Annex 1**
6. Crime Report – to receive a police report for the last month period
7. Response to matters raised during Public Participation at the previous Parish Council meeting
8. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a Ward Councillor and NSC Parish Liaison Officer Update
10. To Authorise Bills for Payment **Annex 2**
11. Parish Councillor Vacancy. To co-opt a new member onto the Parish Council and Committees
12. Christmas – to consider Parish Council spending for a large Christmas Tree for both Winscombe and Sandford, along with deadline dates for the last ordering of these
13. Strongvox Site Sandford junior football pitch and play area – to consider On-site Open Spaces Specification Report and to formulate a response to be submitted to NSC
14. Ilex Lane Cemetery – to consider quotations and instruct work for the surface dressing and re-lining of the carpark
15. To consider the replacement of, or upgrade of the main office PC
16. Useful telephone numbers pamphlet – Cllrs to consider updating information in the document
17. To receive a report from a meeting of the Environment Working Group held on 1st July 2019, and to approve the recommendations from that meeting
 - a. Order Mod 56, Sandmead Drove - to consider a proposal that an observation is sent to NSC along with photos showing some 'challenges' that may be encountered during the modification.
 - b. It is proposed that the Parish Council shares total costs of around £525 for improvements on PROWS AX29/18 & 19 equally with NSC.

- c. *It was proposed that works to replace a stile with a pedestrian gate on AX29/26 past Pond Cottage at a cost of £115 is also equally split with NSC*
- d. *NSC free flowers for parish planters - It is proposed that in 2020, a bid should only be made to NSC for free geraniums or other plants suitable for dry conditions*
- e. *It is proposed that the Parish Council instruct and pay for a second weed control spray of the parish in September 2019 at a cost of £350*
- f. *For visibility and safety reasons, a request should be submitted to NSC for double yellow lines on Greenhill Road between the SPAR Shop and entrance to Russet Copse.*
- g. *It is recommended that a wall mounted litter bin is purchased to attach to the PC owned Sidcot bus shelter with our Orderly to empty this on a weekly basis? Costs £160 plus vat for a 50L bin.*
- h. *5 no. D of E Students - It is proposed to the Parish Council, that if the school or parents could provide the appropriate supervision, D of E students could water parish planters, litter pick at the Recreation Ground and clear some footpaths and bridleways (subject to NSC and land owner consent). A project for the period could also be to devise a plan for land to the rear of the public conveniences, present this plan to the October Environment Group meeting, then carry out those works.*

18. A reminder that Parish Council related articles are required for the next edition of The Occasional Newsletter.

19. Matters for Information - please advise the Clerk of items 72 hours prior to the meeting

All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.