



Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 27th January 2020, 7.30pm
at Sidcot School, Old Library**

21.01.2020

Lynne Rampton Clerk to the Council

AGENDA

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.
4. To approve the minutes as a correct record of the Parish Council meeting held on 25th November 2019
5. Minute Update from the November Parish Council meeting along with the November Clerk's Report. Annex 1
6. Crime Report – to receive a police report for the last month period
7. Response to matters raised during Public Participation at the previous Parish Council meeting
8. Public Participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a Ward Councillor and NSC Parish Liaison Officer Update
10. To Authorise Bills for Payment. Annex 2
11. To receive a report from a meeting of the Employment, Finance & Policies Committee held on 20th January 2020 and to approve the minutes and recommendations of that meeting: Annex 3
 - a. To approve the budget and set a parish precept demand for 2020/21
 - b. To approve payment of small grant applications (2no.) received for the current financial year: 1. W&S Tree Wardens £168 2. MS Therapy Centre £200
 - c. To instruct re-valuation of the Woodborough Road Public Conveniences at a cost of £350
 - d. To authorise the opening of a new 30-day notice savings account with the Hampshire Trust Bank and the closure of HSBC bank accounts
 - e. Regular payments already made by direct debit or standing order – to reaffirm for 2020/21
 - f. To confirm the appointment of an internal auditor for the period 2020/21 – 2022/23
 - g. To confirm the appointment of a grounds maintenance contractor for the period April 2020–March 2023
 - h. To authorise an increase in the hourly pay rate for the WMRG Gate Orderly
 - i. To agree to enter into a three-year contract for the supply of two Christmas trees for the Parish with the council contributing 50% of the costs annually (remainder to be from contributions from local businesses)
 - j. To approve a contribution of £1,000 to Banwell Parish Council to be made in April 2020 towards running costs for the Banwell, Winscombe and Sandford Children's Centre
 - k. To confirm continuation of the Banwell, Winscombe & Sandford Rural Outreach Citizens Advice Service for 2020/21
 - l. To agree that unused annual leave for the Clerk be carried forward into the 2020/21 holiday year.

- m. To agree reimbursing part-time staff members working less than 10 hours per week at the appropriate rate for any unused holiday entitlement at the end of the holiday year.
- 12. Parish Council Award Land.** Members to consider absorbing the Award Land Working Group into the Environment Working Group.
- 13. Sandford Community Centre – request to site 2 no. benches and a children’s picnic table in the Sandford Wincoving End Play Area.**
- 14. Parish Representative on the Mendip Hills AONB Partnership** – to consider nominating a Parish Councillor as the NS Representative
- 15. Winscombe Cricket Club Lease** – Parish Council to consider an additional clause to be added to that of the already agreed lease?
- 16. To receive a report from a meeting of the Cemetery and Allotment Working Group held on 2nd December 2019**
- 17. To receive a report from a meeting of the Environment Working Group held on 15th December and to approve the recommendations of that meeting:**
- a. *Woodborough Road road safety – Parish Council to contact NSC for suggestions to improve pedestrian safety in this area.*
 - b. *Parish Council to agree actions to be taken by this council regarding the climate emergency.*
 - c. *Parish Council to arrange another Parish Litter pick on 14th March 2020 (not from meeting)*
- 18. A reminder that Parish Council related articles are required for the next edition of The Occasional Newsletter.**
- 19. Matters for Information** - *please advise the Clerk of items 72 hours prior to the meeting*

All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.