



Clerk: Mrs. L Rampton  
Parish Council Office,  
Winscombe Community Centre,  
11 Sandford Road, Winscombe,  
North Somerset BS25 1JA  
Telephone: 01934 844257

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**Members of the public and press are very welcome to attend this meeting**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on  
Monday 23<sup>rd</sup> March 2020, 7.30pm  
at Winscombe Community Centre, Amesbury Room**

17.03.2020

*Lynne Rampton* Clerk to the Council

**AGENDA**

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 24<sup>th</sup> February 2020
5. Minute Update from the February Parish Council meeting along with the March Clerk's Report. *Annex 1*
6. Crime Report – to receive a police report for the last month period
7. Response to matters raised during Public Participation at the previous Parish Council meeting
8. Public Participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a Ward Councillor and NSC Parish Liaison Officer Update
10. To Authorise Bills for Payment. *Annex 2*
11. WMRG – cantilever swing – *to agree and instruct works for a replacement seat and replacement bushes to top swivel along with other works as recommended in annual RoSPA Play Area Inspection Report*
12. To receive a report from a meeting of the Environment Working Group held on 9<sup>th</sup> March and to approve the recommendations of that meeting:
  - a. *It is recommended that previous objection of the Parish Council to the upgrade of AX29/76, Sandmead Drove to a restricted byway is resubmitted to NSC/The Planning Inspectorate. It should also be advised that any possibility of this route being used as a bridleway was further extinguished as development adjacent to the route restricted use of the path a number of years ago.*
  - b. *NSC Review of Parking Restrictions in the parish - It is recommended that in addition to retaining the current Winscombe parking bays, that double yellow lines are installed for a length of approximately 20m on all roads around the Well Close/Sandford Road junction. In addition, a previous request of the council should also be included to install double yellow lines on Greenhill Road between the Sandford Village Stores and entrance to the new housing development*
  - c. *Sandmead Road - NSC should be asked to reduce the speed limit from 60mph to 40mph on this road frequently used by school children and with pedestrian activity on this road likely to increase through the addition of a nearby new housing development.*

- d. *Award Land - It is recommended to the council that a wheelbarrow (85L) is purchased at a cost of around £40 for the volunteers use and a replacement pedestrian gate for the junction between the Award Land and the Uplands footpath.*
  - e. *Parish Planter – to consider replacement of one parish planter with a self-watering planter (made from recycled plastic) in time for summer planting season*
  - f. *A recommendation is made to the Parish Council that the nine unserviceable street lanterns identified in the six-year electrical check report are replaced at a cost of £600 per lantern.*
  - g. *Rewilding - It was suggested by a member that the Parish Council only cut hedging when not in blossom or with berries and leave a 2m zone beneath hedges for wildlife.*
  - h. *To consider a request from Sustainable Winscombe and Sandford to facilitate monthly meeting costs.*
- 13. To receive a report from a meeting of the Cemetery and Allotment Working Group held on 16<sup>th</sup> March and to approve the recommendations of that meeting:**
- a. *It was proposed that current charges for Ilex Lane remain in place for the next 12-month period.*
  - b. *A charge of £75 should be introduced for all memorial trees at the cemetery due to future maintenance works on these. So as not to restrict views from the cemetery, all trees should be restricted to a maximum maturity height of 3m and canopy of 2½m*
  - c. *A request for a communal composting area at the cemetery was recommended for refusal*
- 14. To receive a report from, and to approve the minutes of a meeting of the Chairman's Committee held on 24<sup>th</sup> February and 16<sup>th</sup> March 2020 Annex 3**
- 15. To update and re-adopt Chairman's Committee Terms of Reference to allow meetings to be convened in the absence of the Clerk or Deputy Clerk**
- 16. Covid-19.** *To identify and agree possible additional measures to assist the parish and with Parish Councillor Consultation should face to face meetings not be possible*
- 17. Matters for Information - please advise the Clerk of items 72 hours prior to the meeting**

**CANCELLED**

*All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.*

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.*

**CANCELLED**