



Clerk: Mrs. L Rampton  
Parish Council Office,  
Winscombe Community Centre,  
11 Sandford Road, Winscombe,  
North Somerset BS25 1JA  
Telephone: 01934 844257

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**Members of the public and press are very welcome to attend this meeting**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on  
Monday 27<sup>th</sup> July 2020, 7.30pm  
virtually via Zoom  
Meeting ID: 828 9419 6099    Passcode: 467670**

21.07.2020

*Lynne Rampton*

Clerk to the Council

**A G E N D A**

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 22<sup>nd</sup> June 2020
5. Minute Update from the June Parish Council meeting and July Clerk's Report. *Annex 1*
6. **Crime Report** – to receive a police report for the last month period
  - a. *concern raised by residents of speeding traffic through the parish especially in regard to Woodborough Road and Sidcot Lane*
7. **Response to matters raised during Public Participation at the previous Parish Council meeting**
8. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
  - a. **To receive an update on works in the parish from a representative of National Grid. Gillian Burnell project communications manager and Mike Painter, Lead project manager for Sandford substation**
9. To receive a Ward Councillor and NSC Parish Liaison Officer Update
10. To Authorise Bills for Payment. *Annex 2*
11. **Lease of Sandford Strongvox football pitch from NSC**
  - a. *Parish Council to consider fence and drainage detail as submitted to, and accepted by NSC*
  - b. *Parish Council to consider and comment on draft Heads of Terms agreement for the pitch along with lease term of 25 or 99 years?*
  - c. *Parish Council to instruct Solicitors to comment and advise on proposals?*

12. **Parish Council to receive comments on footpaths surveyed to date, to prioritise those paths and to respond to the NSC Consultation on the Revisions of Rights of Way Improvement Plan**  
*Consultation ends 1<sup>st</sup> September 2020*
13. **BT Consultation on removal of Red Telephone Kiosk, Woodborough Road – comments to be submitted via NSC before 28<sup>th</sup> August 2020**
14. **To accept and agree updated repair and refurbishment fingerpost sign quotation – 3 signs at a total cost of £2,175. Works to be completed Spring 2021**
15. **Safety Surfacing, senior swing set at Recreation Ground – members to view deterioration of the surfacing and to allow for a speedy replacement, consider replacement quotations received, or to delegate decision on the surfacing to a meeting of The Chairman's Committee**
16. **To receive a report from, and approve the minutes from a meeting of the Chairman's Committee held on 29<sup>th</sup> June 2020 – committee considered the re-opening of the skate park along with parish play areas**
17. **Covid-19. To identify and agree possible additional measures to assist the parish**
  - a. *To consider the safe return of office-based working for admin staff and public opening hours? Government Guidance changes on 1<sup>st</sup> August 2020.*
  - b. *Use of changing rooms now that sporting activities have resumed at the Recreation Ground – for information*
18. **Matters for Information - please advise the Clerk of items 72 hours prior to the meeting**

*All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.*

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.*