



Clerk: Mrs. L Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 28th September 2020, 7.30pm
virtually via Zoom
Meeting ID: 810 6422 6815 Passcode: 222445**

22.09.2020

Lynne Rampton

Clerk to the Council

AGENDA

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 27th July 2020
5. Minute Update from the July Parish Council meeting along with the August and September Clerk's Reports. *Annex 1*
6. Crime Report – to receive a police report for the last two-month period
7. Response to matters raised during Public Participation at the previous Parish Council meeting
8. Public Participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a Ward Councillor and NSC Parish Liaison Officer Update
10. NSC Safe Route to School and the withdrawal of school buses for the parish – *Parish Council to consider and support parents in their efforts to re-instate buses for parish school children*
11. To receive a report from, and to approve the minutes from a meeting of the Employment, Finance and Policies Committee held on 10th August 2020 *Annex 2*
 - a. *Community Orchard as an Asset of Community Value – to confirm committee decision regarding the re-registering of the orchard or reconsider this based on new information?*
 - b. *Staff and Councillor training – should this be approved by council in advance, or decision on course/webinar attendance up to a specified amount delegated to the Clerk?*
12. To Authorise Bills for Payment. *Annex 3*
13. Parish Council to duly co-opt Cllr Van Haaren onto Parish Council Committees and Working Groups

14. **Notice of a Casual Vacancy on the Parish Council** – *no poll had been claimed within the notice period with the Parish Council now free to move towards co-option of a new member*
15. **To appoint a Nominee from the Parish Council for the Standards Sub-Committee at North Somerset Council**
16. **To appoint a representative from the Parish Council to the NSC Climate Emergency - Town and Parish working group**
17. **Parish Council to receive comments on footpaths surveyed to date, to prioritise those paths and to respond to the NSC Consultation on the Revisions of Rights of Way Improvement Plan Consultation ends 1st September 2020 – extension to deadline date granted**
18. **Parish Street Lighting**
 - a. *Parish Council to appoint a contractor for a 3-year street lighting maintenance contract*
 - b. *Parish Council to consider that the nine unserviceable street lanterns identified in the six-year electrical check report are replaced at a cost of £600 per lantern.*
 - c. *Parish Council to consider the replacement of an unlit and unserviceable streetlight C2 The Dring £655*
19. **Parish Council to consider the replacement of football goal posts for the training area at the WMRG**
20. **To receive a report from, and approve the minutes from meetings of the Chairman’s Committee held on 19th August and 7th September 2020 – committee considered replacement of the Safety Surfacing beneath the senior swing set at the Recreation Ground along with use of changing rooms leased to the sports clubs**
21. **To receive a report from, and approve recommendations from a socially distanced gathering of the Cemetery and Allotment Working Group held on 14th September (gathering covid regulations adhered to)**
 - a. *Allotment shed – Parish Council to confirm enforcement of allotment regulation 7 (iii) with the former hen house to be removed from site.*
 - b. *Parish Council to approve an amendment to allotment regulation 10 permitting dogs on leads on allotment site*
 - c. *Parish Council to confirm no increase to allotment fees to be implemented in September 2021. Fee for a half plot to remain at £16 per annum*
22. **Covid-19. To identify and agree possible additional measures to assist the parish**
 - a. *To consider the safe return of office-based working for admin staff or to authorise purchase of equipment to allow continuation of home-working*
 - b. *To consider use of office for Public Opening by appointment only.*
 - c. *To consider purchase of a chromebook or similar for use at virtual CAB meetings in the office at a cost of £200.*
 - d. *To consider the annual contribution for land at the Recreation Ground used by the sports clubs.*
23. **To receive comment from the WCA on office issues along with suggestions for potential future office accommodation.**
24. **The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020-21 to be implemented from 1 April 2020. To authorise implementation of these for the Clerk and Deputy Clerk**
25. **Matters for Information** - *please advise the Clerk of items 72 hours prior to the meeting*

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.