



*Clerk: Mrs. L Rampton  
Parish Council Office,  
Winscombe Community Centre,  
11 Sandford Road, Winscombe,  
North Somerset BS25 1JA  
Tel: 01934 844257 Fax: 01934 844292*

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Dear Councillor,

You are summoned to attend a meeting of the Parish Council Chairman's Committee which will take place as detailed below:

**A meeting of the Chairman's Committee, will be held on  
Thursday 3<sup>rd</sup> January 2019 at 12 noon.  
The Parish Office, Winscombe Community Centre**

02.01.2019

*Lynne Rampton* Clerk to the Council

### **A G E N D A**

1. **Apologies for absence**
2. **Declarations of interest.**
3. **Public Participation**
4. **To consider and authorise the immediate expenditure for a new office computer for the Deputy Clerk and Finance Assistant**
5. **Matters for information.**