



**Members of the public and press are very welcome to attend this meeting**

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on  
Monday 28<sup>th</sup> January 2019, 7.30pm  
at Sidcot School Art Centre**

22.01.2019

*Lynne Rampton* Clerk to the Council

**AGENDA**

1. To receive and accept apologies for absence.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the Parish Council meeting held on 26<sup>th</sup> November 2018
5. Minute Update from the November Parish Council meeting & December and January Clerk Reports **Annex 1**
6. **Crime Report** – to receive a police report for the last month period
7. **Response to matters raised during Public Participation at the previous Parish Council meeting**
8. **Public Participation** *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a Ward Councillor & NSC Parish Liaison Officer Update
10. To receive a report from a meeting of the Employment, Finance & Policies Committee held on 14<sup>th</sup> January and to approve the minutes and recommendations from that meeting *Cllr M Williamson Annex 2*
  - a. To approve the budget and set a parish precept demand for 2019/2020
  - b. To approve payment of small grant applications (3no.) received for the current financial year: 1. Great Western Air Ambulance Charity £250, 2. Winscombe Luncheon Club £100 3. MS Therapy Centre £250
  - c. To confirm the appointment of a new contractor to empty Parish Council owned dog bins on a weekly basis at a cost of £5 per bin per empty
  - d. Regular payments already made by direct debit or standing order – to reaffirm for 2019/20
  - e. With the Cricket Club having consulted with other sports clubs, to consider a request from Winscombe Cricket Club to extend/renew the current ground lease for the clubhouse building – to provide security of tenure to allow them to invest into an improvement programme
  - f. To approve a contribution of £1,000 to Banwell Parish Council to be made in April 2019 towards running costs for the Banwell, Winscombe and Sandford Children's Centre
  - g. It was proposed that up to two weeks annual leave (pro-rata) for the Finance Assistant could be carried forward into the 2019/20 holiday year. Consideration could be given to reimbursing the staff member at the appropriate rate for the unused entitlement due to the limited time available to take leave.
  - h. With effect April 2019 it is recommended that the Clerks salary is increased in line with the NJC salary award at SPC 39 and that all staff members also receive a 2% increase in salary.
11. To Authorise Bills for Payment **Annex 3**

12. **To co-opt Cllr G Paterson onto Parish Council Committee and Working Groups**
13. **Society of Local Council Clerks Regional training seminar 2019** – to authorize booking of the South West Regional event to take place in Cheltenham on 30<sup>th</sup> October 2019 at £80 (plus vat) per attendee
14. **To consider a request from the Committee of Churches Together in Winscombe and Sandford to hold the 2019 annual Good Friday Service on the Village Green on 19<sup>th</sup> April around 10.10am**
15. **To consider and authorise the purchase of employee and volunteer safety clothing following on from advice received at a brushcutter training course held on 22<sup>nd</sup> January 2019**
16. **Strongvox community football pitch – to consider lack of drainage – Cllr C Boase**
17. **Winscombe Christmas Tree – plans for future years? – Cllr C Ballard**
18. **Request for funding of case reports relevant to Aurora material issues - £200 – Cllr C Boase**
19. **Parish Council to consider commenting on Mod 56 Sandmead Drove - Notification of Appeal against NSC Decision not to made an Order to modify the definitive map and statement**
20. **To consider the registration of Sandford Primary School as an Asset of Community Value – Cllr C Boase**
21. **To receive a report from a meeting of the Environment Working Group held on 3<sup>rd</sup> December 2018 Cllr J Corry**
22. **To receive a report from a meeting of the Cemetery and Allotment Working Group held on 17<sup>th</sup> December 2018 and to approve recommendations made Cllr C Ballard**
  - a. to consider clearance of the cemetery and allotment ditch at a cost of £292
  - b. to approve recommended cemetery fee increase for 2019/20
23. **To receive the minutes of a meeting of the Chairman’s Committee held on 3<sup>rd</sup> January 2019 and to approve those as a correct record of the meeting – Cllr M Williamson **Annex 4****
24. **A reminder that Parish Council related articles are required for the next (June) edition of The Occasional Newsletter**
25. **Matters for Information - please advise the Clerk of items 72 hours prior to the meeting**

*All persons attending meetings are requested to turn mobile phones, pagers and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.*

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.*