



Clerk: Mrs. L Rampton
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Works action by the Clerk under delegated powers

Monday 23rd March 2020

Decisions taken in consultation with Parish Councillors M Boddy, T Nicholson, G Paterson (Vice-Chairman), L Stephens and J Taviner

1. **Crime Report** – the monthly report would be circulated
2. With the addition of two new payments, (1. Monthly cleaning invoice for public toilets £120, 2. Refreshments for the agreed Parish Litter Pick £16.70) payments on the Bills listing that had been circulated to all members by email on 17th March 2020 would be released.
3. **Environment Working Group meeting, 9th March recommendations:**
 - a. *Previous objection of the Parish Council to the upgrade of AX29/76, Sandmead Drove to a restricted byway is resubmitted to NSC/The Planning Inspectorate. It should also be advised that any possibility of this route being used as a bridleway was further extinguished as development adjacent to the route restricted use of the path a number of years ago.*
 - b. *NSC Review of Parking Restrictions in the parish - in addition to retaining the current Winscombe parking bays, that double yellow lines are installed for a length of approximately 20m on all roads around the Well Close/Sandford Road junction. In addition, a previous request of the council should also be included to install double yellow lines on Greenhill Road between the Sandford Village Stores and entrance to the new housing development. Comments to be submitted to NSC*
 - c. *Sandmead Road - NSC would be asked to reduce the speed limit from 60mph to 40mph on this road frequently used by school children and with pedestrian activity on this road likely to increase through the addition of a nearby new housing development.*
 - d. *Award Land - that a wheelbarrow (85L) is purchased at a cost of around £40 for the volunteers use and a replacement pedestrian gate for the junction between the Award Land and the Uplands footpath.*
 - e. *Parish Planter – to consider replacement of one parish planter with a self-watering planter (made from recycled plastic) in time for summer planting season. This was considered unnecessary expenditure at this time and therefore deferred to the next council meeting*
 - f. *That the nine unserviceable street lanterns identified in the six-year electrical check report are replaced at a cost of £600 per lantern. This was considered unnecessary expenditure at this time and therefore deferred to the next council meeting*
 - g. *Rewilding - It was suggested by a member that the Parish Council only cut hedging when not in blossom or with berries and leave a 2m zone beneath hedges for wildlife. Members consulted were not in favour of leaving a 2m zone beneath hedges and therefore this suggestion would NOT be actioned.*
 - h. *To consider a request from Sustainable Winscombe and Sandford to facilitate monthly meeting costs. Request withdrawn by Cllr Boase*
4. **Cemetery and Allotment Working Group meeting held on 16th March recommendations:**
 - a. *Current cemetery charges for Ilex Lane would remain in place for the next 12-month period.*

- b. *A charge of £75 was introduced for all memorial trees at the cemetery due to future maintenance works on these. So as not to restrict views from the cemetery, all trees should be restricted to a maximum maturity height of 3m and canopy of 2½m*
 - c. *A request for a communal composting area at the cemetery was refused as the area would be open to abuse and not considered appropriate at the cemetery.*
5. **Covid-19.** *To identify and agree possible additional measures to assist the parish and with Parish Councillor Consultation should face to face meetings not be possible.*
- 1. A move should be made towards the use of Microsoft Teams for future Parish Council meetings (when permitted by legislation) and councillor consultation. If necessary, Chromebooks should be purchased for Parish Councillors without the equipment to communicate in this way.
 - 2. Options for continuing to meet in an open space were not considered practical at this time due to the spacing of 14 Parish Councillors and members of the public. All future meetings of the Parish Council and its committees and working groups should be cancelled at this time.
 - 3. Support Groups. A number of facebook support groups had already been set up as well as a number of local shops offering a telephone order and delivery service. The option of the Parish Council setting up a neighbourhood community group should be kept under review and re-assessed when the level of severity of the current pandemic became more apparent. A coronavirus page had been set up on the Parish Council website and this was being updated as more ways of asking for, and offering help became known. Members were encouraged to send ideas for ways in which the Parish Council could support the community to the Clerk for collation and circulation to other members.