



# Code of Conduct for Volunteers



This code of conduct has been drawn up to clarify what is expected from Winscombe and Sandford Parish Council volunteers whilst in their role. The code of conduct demonstrates what is considered to be professional behaviour, to help keep everyone safe, and ensure volunteers have a meaningful volunteer experience.

The Code of Conduct sets out the expectations of the organisation and should be treated accordingly.

All Winscombe and Sandford Parish Council volunteers are asked to sign the code of conduct to show they commit to obey the rules of Winscombe and Sandford Parish Council.

<p><b>Volunteers have the right:</b></p> <ul style="list-style-type: none"> <li>◆ To be treated with respect, dignity and courtesy at all times</li> <li>◆ To receive an adequate induction, information and training session wherever appropriate to enable you to meet the needs of the role</li> <li>◆ To volunteer in a safe and friendly environment</li> <li>◆ To have the freedom to inform staff of any concerns or opportunities for improvement within the role</li> <li>◆ To have access to communication links relevant to Winscombe and Sandford Parish Council</li> <li>◆ To be safe in every aspect of the programme</li> </ul>	
<p><b>Volunteers commit to abide by the following:</b></p> <ul style="list-style-type: none"> <li>◆ To fulfil the role as outlined in the role description and to request further training if needed</li> <li>◆ To only carry out activities approved by the Parish Council</li> <li>◆ To follow the organisational policies and procedures that apply to the volunteer role</li> <li>◆ To always be in site of at least one other Volunteer at any one time (no lone working)</li> <li>◆ To wear/use appropriate safety equipment as provided by the Parish Council</li> <li>◆ To give suitable notice to Winscombe and Sandford Parish Council when not available or unable to attend</li> <li>◆ To show respect and consideration, at all times, for fellow volunteers, and in line with the culture of the organisation</li> <li>◆ To follow the Role Description associated with the volunteer role</li> </ul>	
<p><b>Public Profile</b></p> <p>Volunteers are expected to commit to the aims and objectives of Winscombe and Sandford Parish Council while both inside and outside the organisation. Invitations to speak on behalf of the Organisation must be discussed and agreed with the allocated contact within Winscombe and Sandford Parish Council.</p>	

<b>Volunteer Name:</b>	
<b>Volunteer Signature:</b>	
<b>Date:</b>	