



A meeting of the Parish Council was held on Monday 23rd January 2023, 7.30pm, in Sandford Village Hall

Those present at the meeting:

Parish Cllrs Present: Zak Aravantinos, Simon Crew, Archie Forbes (Chair), Kevin Joyce (Vice-Chair), Iain Kilpatrick, Gerald Lloyd, Tom Nicholson, Steve Pincher, Lynne Stephens (Vice-Chair), Jack Taviner, Paul Watkins, and John Witcher

NSC Ward Cllrs: Ann Harley and Karin Haverson

Clerk: Lynne Rampton **Members of the public:** Eight

Parish Cllrs Absent: Mark Boddy, Chris Lomas, and Larry Van Haaren

- 141. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS FOR ABSENCE WHERE APPROPRIATE** (*Agenda item 1*) Apologies had been received from Parish Cllrs Boddy and Van Haaren.
- 142. DECLARATIONS OF INTEREST** (*Agenda item 2*). Cllr Nicholson declared an interest in agenda item 12.b Grant donations 2023/2024, having submitted an application on behalf of the local Scout Group.
- 143. TO CONSIDER & DECIDE UPON ANY REQUESTS FOR DISPENSATION FROM MEMBERS TO ALLOW THEM TO PARTICIPATE IN A DISCUSSION OR VOTE ON A MATTER IN WHICH HE/SHE MAY HAVE A DISCLOSABLE PECUNIARY OR NON-PECUNIARY INTEREST** (*Agenda item 3*).
Dispensations are granted to Parish Councillors under section 33 of the Localism Act 2011 and the Parish Council delegated the power to grant dispensations (s101 of the Local Government Act 1972) to the Clerk or appointed Deputy (see PC meeting 23.07.12 min 52 iv.).
No dispensation was requested with the member to leave the meeting at the appropriate time.
- 144. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH DECEMBER 2022** (*Agenda item 4*)
Resolved – That the minutes of the Parish Council Meeting held on the 19th December 2022 were approved as a correct record of the meeting.
The resolution was correctly proposed and seconded (unanimous with 1 abstention due to absence).
The minutes of the meetings would be signed by the Chairman as a correct record.
- 145. MINUTE UPDATE FROM THE DECEMBER PARISH COUNCIL MINUTES ALONG WITH THE JANUARY CLERK'S REPORT** *Annex 1 (Agenda item 5)* None
- 146. CRIME REPORT – to receive a monthly police report for the parish** *Annex 2 (Agenda item 6)*
A report was read to the meeting by the Chair.
- 147. RESPONSE TO MATTERS RAISED DURING PUBLIC PARTICIPATION AT THE PREVIOUS MEETING OF THE PARISH COUNCIL** (*Agenda item 7*) There were no matters requiring a response that had not already been addressed.
- 148. PUBLIC PARTICIPATION** (*Agenda item 8*) *The Chair suspended the meeting to allow public participation and stated that this was the only time during the meeting members of public present would be allowed to address the Council.*
Sandford Village Hall. It was advised that in addition to local police attendance at the Winscombe monthly Saturday market, that a trial drop-in clinic had also been arranged for the Sandford Village Hall commencing 24th January. A question was answered about the reservation of public parking spaces on Dabinett Drive.
Planning matters
22/P/2105/FUL Land Adjacent to Coombe Farm, Sandford Road
A parishioner spoke on the late arrival of NSC notification to adjoining residents, likely due to the Christmas post. The NSC planning officer had been accommodating in extending the deadline date due to this. Discussion took place on the proposed settlement boundary changes for the local plan to 2036 and it was questioned if the parish council could re-consider and submit comment on this?
With no further members of the public wishing to address the meeting, the Chair re-convened the meeting

- 149. TO RECEIVE A WARD COUNCILLOR UPDATE (Agenda item 9)**
A ward member reported on an 'on-demand' bus service for the parishes as well as improvements to the current 51 route and timetable. Changes, although not yet confirmed could be in place early summer 2023. The member was corrected in a statement made about the parish council stance on the Banwell Bypass planning application. Winscombe and Sandford Parish Council opposed the current bypass application due to inadequate mitigation measures for the surrounding villages, an opinion also shared by Churchill Parish Council. The NSC Cllr agreed that current mitigation proposals were not adequate.
- 150. TO AUTHORISE BILLS FOR PAYMENT Annex 3 (Agenda item 10)**
Resolved: Direct payments, direct debits, and standing order payments as detailed totalling £15,845.45 (incl. vat) were authorised for payment along with bank transfers.
The resolution was correctly proposed and seconded (unanimous)
- 151. TO CO-OPT CLLR CREW ONTO THE EMPLOYMENT, FINANCE & POLICIES AND PLANNING COMMITTEES (Agenda item 11)**
Resolved: Cllr Crew was duly co-opted onto the Employment, Finance and Policies and planning committees.
The resolution was correctly proposed and seconded (unanimous)
- 152. TO APPROVE THE MINUTES AS A CORRECT RECORD OF THE EMPLOYMENT, FINANCE AND POLICIES COMMITTEE MEETING HELD ON 16TH JANUARY 2023 AND TO APPROVE THE RECOMMENDATIONS FROM THAT MEETING (Agenda item 12):**
- a. To approve the minutes of the committee meeting held on 16th January**
Resolved – That the minutes of the EFP Committee Meeting held on the 16th January 2023 were approved as a correct record of the meeting.
The resolution was correctly proposed and seconded (unanimous with 4 abstentions due to absence)
The minutes of the meetings would be signed by the Committee Chair as a correct record.
- b. Due to a previously declared interest Cllr Nicholson left the meeting**
To approve contributions, donations and grant applications as included in 2023/2024 budget
Grant applications, contributions and donations as listed in the approved budget were agreed for inclusion and payment in 2023/2024
The resolution was correctly proposed and seconded (unanimous)
- c. To approve the recommendations and budget proposal for 2023/2024**
A member sought clarification that the inclusion of loan repayments towards a new Winscombe Community Centre would be re-considered for budget proposal 2024/2025 should these had not have been requested in the next 12-month period. Representatives would be called upon to ascertain the current position.

Cllr Nicholson returned to the meeting

The projected forecast figures (2022/23) and the proposed budget (2032/24), as considered by the committee were accepted and set by the council.
The resolution was correctly proposed and seconded (unanimous)
- d. To set a parish precept demand for 2023/2024**
A Precept figure for the 2023/2024 financial year was increased from £174,000 to £185,500 and would mean a Local Council Element of Headline Council Tax per D Band property increase from £80.25 to £84.02 which was equivalent to a 4.7% increase per 'D' band property on the current financial year.
Resolved: The parish precept demand of £185,500, being a 4.7% increase on a D-Band property was approved by the parish council.
The resolution was correctly proposed and seconded (unanimous)

Resolved: That minute 152 e, f, g & h be approved en-bloc
- e. Regular payments already made by direct debit or standing order – to reaffirm for 2023/24**
Resolved: That standing order and direct debit payments as detailed continue for 2023/2024
- f. To approve Internal Auditor appointment for 2023/2024**
Resolved: That Bridget Bowen be appointed as parish council internal auditor for 2023/2024.
- g. To approve access levels to Unity bank account and parish council accounting systems**
Resolved: The amendments as detailed in the committee minutes were approved

h. To approve amendment to adopted Standing Order 18d.iii

Resolved: The requirement to advertise contracts in the local press was removed

The resolutions were correctly proposed and seconded (unanimous)

i. To consider tender applications received for a 3-year ground maintenance contract and to appoint a contractor for the period Apr 2023 – Mar 2026

Five quotations had been received for the contract.

Resolved: That Contractor 3, JK Gardening be appointed as ground maintenance contractor for a three-year period at an annual cost of £10,451.

The resolution was correctly proposed and seconded (unanimous)

At the request of the Chair, thanks were recorded to Cllr Stephens and the Clerk for the considerable works involved in the preparation of budget and precept papers.

153. TO RECEIVE A REPORT FROM, AND TO APPROVE A RECOMMENDATION FROM THE CEMETERY & ALLOTMENT WORKING GROUP MEETING HELD ON 5TH DECEMBER 2022 (Agenda item 13);

a. To purchase a Sargentii Cherry Prunus tree at a cost of £150 to replace a recently felled tree at the cemetery.

Resolved: That the tree be purchased and planted at the cemetery

The resolution was correctly proposed and seconded (unanimous)

154. TO RECEIVE A JOINT LETTER FOR WINSCOMBE & SANDFORD PARISH COUNCIL AND CHURCHILL PARISH COUNCIL REGARDING THE BANWELL BYPASS PLANNING APPLICATION, AND TO APPROVE SENDING THIS TO NSC CLLR BRIDGER ALONG WITH PLANNING & REGULATORY COMMITTEE MEMBERS (Agenda item 14)

As previously agreed, a meeting had taken place with Cllrs from Churchill Parish Council to re-confirm a statement of common ground. Cllrs Forbes and Nicholson present on behalf of this council.

Five key areas were detailed in the letter with both councils frustrated by the lack of recognition by NSC of the effects of the proposed bypass on surrounding villages.

Resolved: That the letter, with minor amendment was agreed, accepted, and should be sent on behalf of the council.

The resolution was correctly proposed and seconded (unanimous)

155. TO CONSIDER AND COMMENT ON CURRENT PLANNING APPLICATIONS IN THE PARISH (Agenda item 15):

a. 22/P/2975/LDE Land to the West of Barton, and south of Barton Road, Winscombe

Certificate of Lawfulness to confirm the use of the Land and buildings at Land at Barton Road, Winscombe BS25 1DU are lawfully in use as a mixed use of agriculture, agricultural contracting, and equestrian uses.

The Chair read a recently received email of concern from a parishioner to the meeting. Other members reported of contact highlighting the same concerns of what was considered to be a mis-leading planning application description that did not include the 'electrical and construction' section in the title for the current application.

A split decision had been made by NSC on previous application 22/P/0488/LDE with equestrian and agricultural use being permitted. Insufficient evidence, had been submitted to support the claim for electrical and construction use of the site.

Resolved: That without evidence and knowledge, no comment on the application be made

The resolution was correctly proposed and seconded (11 in favour, 1 abstention)

b. 22/P/2929/TPO Land at Dabinett Drive Sandford North Somerset

T1 - selective limb reduction, dead wood removal

Resolved: That the council should support approval of the application

The resolution was correctly proposed and seconded (11 in favour, 1 against)

c. 22/P/3076/FUL Sandford Station Retirement Village Station Road Sandford BS25 5AA

Alteration of existing windows to create Juliet balcony windows on 23 No. first floor apartments.

Resolved: That the council should support approval of the application

The resolution was correctly proposed and seconded (unanimous)

d. 23/P/0006/FUH Holly Tree Cottage Barton Road Winscombe BS25 1DX

Proposed erection of a single storey rear extension and replacement front porch. Internal structural alterations and reconfiguration.

Resolved: That the council should support approval of the application

The resolution was correctly proposed and seconded (11 in favour, 1 abstention)

156. TO NOTE PLANNING DECISIONS SINCE THE LAST PARISH COUNCIL MEETING (Agenda item 16)
Planning Approvals

Application no	Address	Brief description
22/P/2468/MMA	Max House Farm	Change of roof covering, increase in footprint
22/P/2697/FUH	Briar Lodge, Mead Lane	Change of roof on garage
22/P/2297/FUL	Mendip Outdoor Pursuits	Target ranges, storage containers, extension of bldg. for office area.

Planning Refusals

Application no	Address	Brief description
None		

Applications Withdrawn

Application no	Address	Brief description
None		

Planning Enforcement – A light pollution issue in the AONB had been reported to the parish council. This had been investigated, and dismissed by NSC

157. NSC CONSULTATIONS - PLACE & MOVEMENT FRAMEWORK PLUS ACTIVE TRAVEL ACTION PLANS (Agenda item 17)

In 2021, North Somerset Council adopted its Active Travel Strategy, setting out the NSC policy approach to active travel improvements on their transport network. Since then, transport planning teams had worked to draft more detailed plans to turn the commitments in the Active Travel Strategy into a reality through specific actions and delivery plans.

Place & Movement Framework

The new framework sets out the guiding principles for how NSC will classify every road, street, and lane in North Somerset, with the classifications enabling a more consistent approach to improving transport network with communities; for both movement and place needs. Parish Councils had been asked to help NSC review the draft street classifications.

Active Travel Action Plans (ATAPs)

The above Place and Framework has been used to help create seven more detailed Active Travel Action Plans to help turn the Active Travel Strategy from policy into real-world improvements. The Action Plans are as follows:

20mph
Active Travel Network
First and Last Mile (to public transport)
Liveable Neighbourhoods
Rural Lanes
Safer Active Routes to School
Transport Behaviour Change

Although NSC won't be able to deliver all the requests they receive, they hope this would be a useful information gathering exercise on the improvements communities wish to see in their areas, for when funding becomes available to progress scheme proposals into designs for further engagement.

Discussion on the consultation documents took place.

Place & Movement Framework. Road status, as detailed was accepted

Active Travel Plans. A request should be submitted for a 20mph zone for Hill Road through to Sandford Road due to impacts of the Banwell bypass proposals

The resolution was correctly proposed and seconded (11 in favour, 1 abstention)

158. MATTERS FOR INFORMATION (*Agenda item 18*)

- *March -email newsletter.* Content requested from members
- *Parish Assembly* – Cllr volunteers requested to speak and promote the role
- *Utility works* – dates and locations were reported

With no further business, the meeting concluded at 8.55pm

Signed..... (Chair)

Date.....

Winscombe and Sandford Parish Council acknowledge the general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.