



Clerk: Mrs. L Rampton
Parish Council Office,
Winscombe Community Centre,
11 Sandford Road, Winscombe,
North Somerset BS25 1JA
Telephone: 01934 844257

Members of the public and press are very welcome to attend this meeting.

Dear Councillor,

You are summoned to attend a meeting of the Parish Council which will take place as detailed below:

**A meeting of the Parish Council will be held on
Monday 23rd January 2023,
7.30pm at Sandford Village Hall**

17.01.2023

Lynne Rampton

Clerk to the Council

A G E N D A

1. To receive apologies for absence and to approve reasons for absence where appropriate.
2. Declarations of interest.
3. To consider & decide upon any requests for dispensation *from members to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.*
4. To approve the minutes as a correct record of the parish council meeting held on 19th December 2022
5. Update from the December parish council meeting along with the January Clerk's report
6. Crime report – to receive a monthly police report for the parish
7. Response to matters raised during Public Participation at the previous parish council meeting
8. Public participation *A maximum time of 15 minutes will be allowed for a session open to the Public to present comments, observations, information, petitions, or lead deputations and is the only time members of the public may participate during the meeting.*
9. To receive a ward councillor update
10. To authorise monthly bills for payment
11. To co-opt Cllr Crew onto the Employment, Finance & Policies and Planning Committees
12. To approve the minutes as a correct record of the Employment, Finance and Policies Committee meeting held on 16th January 2023 and to approve the recommendations from that meeting:
 - a. To approve the minutes of the committee meeting held on 16th January
 - b. To approve contributions, donations and grant applications as included in 2023/2024 budget
 - c. To approve the recommendations and budget proposal for 2023/2024
 - d. To set a parish precept demand for 2023/2024
 - e. Regular payments already made by direct debit or standing order – to reaffirm for 2023/24
 - f. To approve Internal Auditor appointment for 2023/2024
 - g. To approve access levels to Unity bank account and parish council accounting systems
 - h. To approve amendment to adopted Standing Order 18d.iii
 - i. To consider tender applications received for a 3-year ground maintenance contract and to appoint a contractor for the period Apr 2023 – Mar 2026
13. To receive a report from, and to approve a recommendation from the Cemetery & Allotment Working Group meeting held on 5th December 2022;
 - a. To purchase a Sargentii Cherry Prunus tree at a cost of £150 to replace a recently felled tree at the cemetery.

14. **To receive a joint letter for Winscombe & Sandford Parish Council and Churchill Parish Council regarding the Banwell Bypass planning application, and to approve sending this to NSC Cllr Bridger along with Planning & Regulatory Committee members**
15. **To consider and comment on current planning applications in the parish:**
 - a. *22/P/2975/LDE Land to the West of Barton, and south of Barton Road, Winscombe*
Certificate of Lawfulness to confirm the use of the Land and buildings at Land at Barton Road, Winscombe BS25 1DU are lawfully in use as a mixed use of agriculture, agricultural contracting and equestrian uses.
 - b. *22/P/2929/TPO Land at Dabinett Drive Sandford North Somerset*
T1 - selective limb reduction, dead wood removal
 - c. *22/P/3076/FUL Sandford Station Retirement Village Station Road Sandford BS25 5AA*
Alteration of existing windows to create Juliet balcony windows on 23 No. first floor apartments.
 - d. *23/P/0006/FUH Holly Tree Cottage Barton Road Winscombe BS25 1DX*
Proposed erection of a single storey rear extension and replacement front porch. Internal structural alterations and reconfiguration.
16. **To note planning decisions since the last parish council meeting**
17. **NSC Consultations - Place & Movement Framework plus Active Travel Action Plans**
18. **Matters for Information - please advise the Clerk of items 72 hours prior to the meeting**
 - **Reminder** – content for the March email newsletter to be submitted to the Clerk before 16th February.

All persons attending meetings are requested to turn mobile phones, pagers, and similar calling devices to silent so as not to cause a disturbance during meetings. The Chairman may approve an exception to this request in special circumstances.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.