



## A Meeting of the Parish Council was held on Monday 27<sup>th</sup> June 2022, at 7.30pm, in Sandford Village Hall

Those present at the meeting:

**Parish Cllrs Present:** Mark Boddy, Emma Buckland, Archie Forbes (Chair), Kevin Joyce (Vice-Chair), Gerald Lloyd, Iain Kilpatrick, Lynne Stephens (Vice-Chair), Jack Taviner, Tom Nicholson, Paul Watkins, and John Witcher

**NSC Ward Councillors:** None present

**Clerk:** Lynne Rampton

**Members of the public:** Three

**Parish Cllrs Absent:** Tom Adams, Zak Aravantinos, Chris Lomas, and Larry Van Haaren,

20. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS FOR ABSENCE WHERE APPROPRIATE** (*Agenda item 1*) Apologies had been received from Parish Cllr Van Haaren. *Post meeting note: Cllr Aravantinos had emailed apologies for absence close to, but prior to the start of the meeting.*
21. **DECLARATIONS OF INTEREST** (*Agenda item 2*). None
22. **TO CONSIDER & DECIDE UPON ANY REQUESTS FOR DISPENSATION FROM MEMBERS TO ALLOW THEM TO PARTICIPATE IN A DISCUSSION OR VOTE ON A MATTER IN WHICH HE/SHE MAY HAVE A DISCLOSABLE PECUNIARY OR NON-PECUNIARY INTEREST** (*Agenda item 3*).  
*Dispensations are granted to Parish Councillors under section 33 of the Localism Act 2011 and the Parish Council delegated the power to grant dispensations (s 101 of the Local Government Act 1972) to the Clerk or appointed Deputy (see PC meeting 23.07.12 min 52 iv.). As no interests were declared, there were none.*
23. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23<sup>RD</sup> MAY 2022** (*Agenda item 4*) **The minutes to the meeting were approved as a correct record.**  
Proposed: Cllr M Boddy                      Seconded: Cllr J Witcher  
All members present at the last meeting were in favour.
24. **MINUTE UPDATE FROM THE MAY PARISH COUNCIL MINUTES ALONG WITH THE JUNE CLERK'S REPORT – Annex 1** (*Agenda item 5*) Min 18b. Attempts to engage the services of a Consultant Engineer for drainage reports on the WMRG were progressing. Cllr Taviner, along with the WMRG Orderly had found a buried inspection chamber that had subsequently been uncovered and checked.
25. **TO RECEIVE A CRIME REPORT FOR THE LAST MONTH PERIOD** (*Agenda item 6*)  
A report was read to the meeting.
26. **RESPONSE TO MATTERS RAISED DURING PUBLIC PARTICIPATION AT THE PREVIOUS MEETING OF THE PARISH COUNCIL** (*Agenda item 7*) There were no matters requiring a response.
27. **PUBLIC PARTICIPATION** (*Agenda item 8*) *The Chair suspended the meeting to allow public participation and stated that this was the only time during the meeting members of public present would be allowed to address the Council.*  
**Two members of the 'Flags and Festival Group'** gave a closing report of festival activities that took place over the Jubilee weekend. The programme of events was detailed, and it was considered that the group had met their original objectives. The group had managed to successfully raise adequate funds to ensure a financial legacy for future community events (the possibility of applying for charitable status to protect surplus funds would be considered at a future group meeting) and accounts would be finalised and signed-off by an independent examiner before being presented at the Annual General Meeting of the Winscombe & Sandford Flags and Festival Group, Autumn 2022. The Parish Council were thanked for their financial contribution as well as granting permission for use of the Recreation Ground. A number of assets would now be available for community use, such as beacons, flags, and bunting. The F&F Group were thanked by many members of the council for delivering a memorable and successful parish event  
*With no further members of the public wishing to speak, the Chair re-convened the meeting*

28. **TO RECEIVE A WARD COUNCILLOR UPDATE** (*Agenda item 9*) With no Ward Cllrs present, no report was available.
29. **TO AUTHORISE BILLS FOR PAYMENT. Annex 2** (*Agenda item 10*)  
Direct payments, direct debits, and standing order payments as detailed totalling £12,603.66 (incl. vat) were authorised for payment.  
Proposed: Cllr I Kilpatrick                      Seconded: Cllr M Boddy                      All in favour
30. **TO CONSIDER REPLACEMENT OF A PICNIC BENCH AT WMRG PLAY AREA WITH A RECYCLED PLASTIC BENCH** (*Agenda item 11*)  
With the Parish Council previously having resolved to replace parish seats and benches with those made from more sustainable materials, a number of picnic benches made from recycled plastic were considered by the meeting. This would replace one wooden picnic bench adjacent to the infant play-area whose condition had deteriorated beyond repair.  
**It was proposed that an order is placed with British Recycled Plastic for a Bradshaw Wheelchair Accessible Picnic Table made from recycled plastic at a cost of £410 plus vat and delivery of £120.**  
Proposed: Cllr I Kilpatrick                      Seconded: Cllr M Boddy                      All in favour  
*The product was made from British waste and carried a 25-year guarantee as well as being maintenance free.*
31. **TO CONSIDER SOLICITOR RESPONSE TO QUESTIONS RAISED ON THE SANDFORD PLAYING FIELD LEASE** (*Agenda item 12*)  
Members deliberated solicitor responses to questions raised by the PC in March 2022. All responses were considered acceptable with it being noted that solicitors **could** obtain a water and drainage search at a cost of around £200 plus vat. but that would only advise what was already known in that the land was susceptible to flooding. As NSC had now agreed to a lease-break clause, this was not considered necessary by the PC. It was confirmed that the PC could enter into separate agreements with individuals or organisations for maintenance and grass cutting purposes.  
A Sandford member re-iterated previous reports that the Sandford Community would welcome this open space for community use outside school hours.  
**It was proposed that the Parish Council proceed to enter into a 25-year lease with NSC, at a peppercorn rent for the Sandford playing field on Dabinett Drive. A water and drainage search were not considered necessary.**  
Proposed: Cllr J Witcher                      Seconded: Cllr K Joyce                      10 in favour, 1 against  
Prior to final acceptance of the lease with NSC, the PC Chair, Vice-Chairs and Clerk should meet with the school to confirm an acceptable maintenance and usage arrangement with Sandford Primary School. Agreement to be confirmed by the PC.
32. **TO APPROVE THE MINUTES FROM A MEETING OF THE CHAIR'S COMMITTEE HELD ON 20<sup>TH</sup> JUNE and to receive a report on a meeting of the PC Banwell Bypass Working Group meeting held on 13<sup>th</sup> June that compiled a response for the NSC Banwell Bypass team following their presentation of proposed mitigation measures for the parish.** (*Agenda item 13*)  
It was proposed that the minutes from the Chair's meeting held on 20<sup>th</sup> June were approved and signed as a correct record.  
Proposed: Cllr G Lloyd                      Seconded: Cllr T Nicholson                      10 in favour, 1 abstention  
  
The working group meeting had reviewed mitigation plans in detail as presented by the NSC project team to the May PC meeting. The PC considered that plans, as offered by NSC had not addressed a number of concerns previously raised by the Parish Council. Those concerns also included some matters raised directly with the PC by residents, especially regarding road safety. In discussion with NSC Officers, the PC Banwell Bypass WG mitigation plan response was expedited to allow NSC to consider, and hopefully include requested proposals in advance of their formal planning submission that was likely to take place by mid-July. It was re-iterated, that the Parish Council support remained positive for the Banwell bypass.
33. **TO RECEIVE A REPORT FROM THE ENVIRONMENT WORKING GROUP MEETING HELD ON 20<sup>TH</sup> JUNE AND TO CONSIDER RECOMMENDATIONS FROM THAT MEETING** (*Agenda item 14*):
- a. *It was recommended that the volunteer code of conduct/role description be adopted*  
Proposed: Cllr M Boddy                      Seconded: Cllr L Stephens                      All in favour

**b. To consider ways in which the council could reduce its carbon footprint using short-, medium- and long-term projects. To obtain quotes for an energy audit**

With no members wishing to be assigned to investigation of a PC Energy Audit, it was proposed that office staff approach suitable companies for quotations to compile an Energy Audit for the parish.

Proposed: Cllr L Stephens                      Seconded: Cllr M Boddy                      10 in favour, 1 abstention

**34. WMRG CARPARK DRAINAGE ISSUES. To agree further investigative works and instruct clearance of any blockage in advance of carpark repair works being carried out September 2022. (Agenda item 15)**

An issue was reported of a likely blockage in the surface water drainage system at the recreation ground carpark. A plan to investigate and rectify this matter prior to carpark surface and lining works proceeding in September 2022 was detailed, along with costings for this.

**It was proposed that works are carried out by Cllr Taviner, along with the WMRG Orderly and Aquablast at a total cost of £1,000. Funds to be deducted from WMRG ground maintenance budget.**

Proposed: Cllr K Joyce                      Seconded: Cllr J Witcher                      10 in favour, 1 against

**35. MATTERS FOR INFORMATION (Agenda item 16)**

- *Winscombe village planters* – with the late arrival of free NSC summer flowers, along with substitutions to the expected order, no future requests would be placed for these. In view of this, a review of budgets for volunteer planters would take place.

- *Parish pylons* – it was reported that the removal of all pylons in the parish would soon be complete

With no further business, the meeting concluded at 8.05 pm

Signed..... (Chair)

Date.....

*Winscombe and Sandford Parish Council acknowledge the general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.*