



## A Meeting of the Parish Council was held on Monday 15<sup>th</sup> May 2023, at 7.30pm in Sandford Village Hall

Those present at the meeting:

**Parish Cllrs Present:** Simon Crew, Archie Forbes (Chair), Kevin Joyce (Vice-Chair), Steve Pincher, Lynne Stephens (Vice-Chair), Jack Taviner, Larry Van Haaren, and John Witcher.

**Members of the public:** None **Clerk:** Lynne Rampton

**Parish Cllrs Absent:** Cllrs Zak Aravantinos, Mark Boddy, Tom Nicholson, and Paul Watkins

1. **TO ELECT A PARISH COUNCIL CHAIR** (Agenda item 1)  
Nominee Archie Forbes (1 nomination received for Cllr Forbes)  
**The resolution was correctly proposed and seconded (unanimous with Cllr Forbes abstaining from the vote)**  
Cllr Forbes was unanimously elected as Parish Council Chair.  
*The Declaration of Acceptance of Office was duly signed and received by the Clerk.*  
Cllr Forbes welcomed all to the meeting and thanked the council for their vote of confidence.
2. **TO ELECT TWO PARISH COUNCIL VICE-CHAIRS** (Agenda item 2)  
Nominee Lynne Stephens (1 nomination received for Cllr Stephens)  
**The resolution was correctly proposed and seconded (unanimous with Cllr Stephens abstaining from the vote)**  
Cllr Stephens was unanimously elected as joint Parish Council Vice-Chair.  
*The Declaration of Acceptance of Office was duly signed and received by the Clerk.*  
  
Nominee Kevin Joyce (1 nomination received for Cllr Joyce)  
**The resolution was correctly proposed and seconded (unanimous with Cllr Joyce abstaining from the vote)**  
Cllr Joyce was unanimously elected as joint Parish Council Vice-Chair.  
*The Declaration of Acceptance of Office was duly signed and received by the Clerk.*
3. **TO RECEIVE AND CONSIDER AN APPLICATION FOR CO-OPTION OF A NEW PARISH COUNCILLOR - CURRENTLY THREE VACANT MEMBER POSITIONS.** (Agenda item 3)  
One application to fill a vacant position had been received.  
**Resolved: That Dylan Morris be duly co-opted onto the parish council.**  
**The resolution was correctly proposed and seconded (unanimous)**
4. **TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE REASONS FOR ABSENCE WHERE APPROPRIATE** (Agenda item 4) Apologies for absence had been received from Cllrs Aravantinos, Boddy, Nicholson, and Watkins along with NSC Cllr Tristram.  
  
**Resolved: Apologies for absence had been received from Cllr Aravantinos due to a sudden family bereavement. The reason for absence was approved with Cllr Aravantinos to sign the declaration of acceptance of office before the next meeting of the parish council.**  
**The resolution was correctly proposed and seconded (unanimous)**
5. **DECLARATIONS OF INTEREST.** (Agenda item 5)  
No interests had been or were declared by members.
6. **TO CONSIDER & DECIDE UPON ANY REQUESTS FOR DISPENSATION FROM MEMBERS to allow them to participate in a discussion or vote on a matter in which he/she may have a disclosable pecuniary or non-pecuniary interest.** (Agenda item 6) None
7. **PUBLIC PARTICIPATION** (Agenda item 7) None

8. **COUNCIL TO RESOLVE TO RE-ADOPT THE GENERAL POWER OF COMPETENCE, HAVING MET THE ELIGIBILITY CRITERIA** (*last adopted 13.05.2019*) (Agenda item 8)  
 With the Clerk holding a recognised professional qualification (Certificate in Local Council Administration (CiLCA)) and the council meeting the electoral mandate of having at least two thirds of the council holding office as a result of being declared (i.e. not co-opted), the following resolution was passed by the council:  
**Resolved: The Council resolves that from 15<sup>th</sup> May 2023, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.**  
**The resolution was correctly proposed and seconded (unanimous)**
9. **COUNCIL TO RE-ADOPT STANDING ORDERS, FINANCIAL REGULATIONS AND ASSOCIATED DOCUMENTS** (Agenda item 9)  
**Resolved:** Parish Council Standing Orders, Financial Regulations and associated documents were re-adopted by the council.  
**The resolution was correctly proposed and seconded (unanimous)**
10. **TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES. Annex 1** (Agenda item 10)  
**Resolved:** The representatives to Outside Bodies named in Annex 1 were duly elected en-masse.  
**The resolution was correctly proposed and seconded (unanimous)**
11. **TO APPOINT MEMBERS TO COMMITTEES, ADVISORY COMMITTEES, WORKING & STEERING GROUPS. Annex 2** (Agenda item 11)  
**Resolved:** Membership as outlined in 'The Committee Structure' document including parishioner volunteers attached as Annex 2 to the minutes were duly elected en-masse.  
**The resolution was correctly proposed and seconded (unanimous)**
12. **TO APPROVE THE MINUTES AS A CORRECT RECORD FOR THE PARISH COUNCIL MEETING HELD 24<sup>TH</sup> APRIL 2023** (Agenda item 12)  
**Resolved:** The minutes to the meeting were approved as a correct record.  
**The resolution was correctly proposed and seconded (unanimous)**
13. **MINUTE UPDATE FROM THE APRIL PARISH COUNCIL MEETING AND MAY CLERK'S REPORT.** (Agenda item 13) None
14. **RESPONSE TO MATTERS RAISED DURING PUBLIC PARTICIPATION AT THE PREVIOUS PARISH COUNCIL MEETING.** (Agenda item 14) None
15. **CRIME REPORT – to receive a police report for the parish .** (Agenda item 15)  
 A report was read to the meeting by the Chair.
16. **TO RECEIVE A WARD COUNCILLOR UPDATE** (Agenda item 16). No ward Cllrs were present.
17. **TO AUTHORISE BILLS FOR PAYMENT** (Agenda item 17)  
**Resolved:** Direct payments, bank transfers, direct debits, and standing order payments as detailed totalling £7,457.71 (incl. vat) were authorised for payment.  
**The resolution was correctly proposed and seconded (unanimous)**
18. **TO CONSIDER AND COMMENT ON CURRENT PLANNING APPLICATIONS IN THE PARISH** (Agenda item 18):
- a. **23/P/0800/FUL 9 Woodborough Road Winscombe**  
*Proposed erection of a timber frame carport with solar panels to replace the existing rear open car park.*  
**Resolved: The council voted to support approval of the application.**  
**The resolution was correctly proposed and seconded (unanimous)**
19. **TO NOTE PLANNING DECISIONS AND APPEAL NOTIFICATIONS SINCE THE LAST PARISH COUNCIL MEETING** (Agenda item 19)

**Planning Approvals**

Application no	Address	Brief description
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23/P/0370/FUH	7 Apple Tree Drive	Demolition of existing conservatory. Proposed erection of a two-storey extension and single storey extension
23/P/0185/FUH	49 Church Road	Single storey extension, change of ridge height and install dormer

**20. STREET LIGHT – to consider and authorise expenditure for a replacement lantern (LED to solar), C2 The Dring at a cost of £2,046.32 plus vat (WPD are unable to establish an electricity supply to the lantern at a reasonable cost) (Agenda item 20)**

Considerable discussion took place on this item.

WPD advised that the cables supplying electricity to this light on a footpath came down during storm Eunice in February 2022. They attended with the view to replace the cables. However, then stated that as the pole was a D Pole, it must be replaced before they replace the cables. They advised that this is the responsibility of the parish council to pay for the replacement pole and then they would re-connect the cables free of charge.

Costs to replace the pole were quoted in the region of £7k.

Costs to 'trench' to the electricity supply to the next lighting column were also in the region of £7k.

An alternate option was to replace the lantern (still working so could be used when another parish light fails) with an LED solar light fitting eliminating the need for a new pole or new power supply.

Little was known of LED solar street lighting, with experiences being sought from other councils that have used these.

**Resolved: The council proceed with the replacement lantern C2 The Dring with an LED Solar Light Fitting at a cost of £1,851.32 plus £195.00 delivery charge (plus vat).**

**The resolution was correctly proposed and seconded (unanimous)**

**21. TO CONSIDER AND AGREE AN EXTENSION TO AN EXISTING 'EXCLUSIVE RIGHT OF BURIAL' AT ILEX LANE CEMETERY (grave B97) (Agenda item 21)**

A parishioner request had been received to purchase a new 99-year Grant of Exclusive Right of Burial for grave space B97 at the Ilex Lane Cemetery. The original deed was purchased in 1996 for a 99-year period.

**Resolved: A new Exclusive Right of Burial should be granted to the same parishioner. Usual fees to apply.**

**The resolution was correctly proposed and seconded (unanimous)**

**22. WCA- TRANSFER OF ASSETS FROM AN UNINCORPORATED CHARITY TO A CHARITABLE INCORPORATED ORGANISATION (CIO) – to consider council position as current custodian trustee for the centre. (Agenda item 22)**

No further information was available at this time.

**23. MATTERS FOR INFORMATION (Agenda item 23)**

- **Local Elections** - Deadline to return candidate expenses is Friday 2 June (Parish), Friday 9 June (District)

With no further business, the meeting concluded at 8.10pm

Signed..... (Chair)

Date.....

*Winscombe and Sandford Parish Council acknowledge the general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity, and disability) Crime and Disorder, Health & Safety and Human Rights.*